

Title Commitment Order Form

PROPERTY ADDRESS: _____ TAX CODE #: _____

LEGAL DESCRIPTION: _____

SALE PRICE: _____

Type of Sale: ☐ CASH ☐ MORTGAGE ☐ LAND CONTRACT/SELLER FINANCING

PURCHASER'S INFORMATION:

Name(s) as you would like to be shown in title:

Select tenancy: ☐ Married ☐ Joint Tenants with Full Rights of Survivorship
☐ Tenants in Common ☐ Entity (i.e. Trust, LLC, Partnership, Corporation)
☐ Other

Current Address: _____

Phone Number: _____ Email: _____

Lender Name (if applicable) : _____ Contact Name: _____

Lender Phone Number: _____ Lender Email: _____

SELLER'S INFORMATION:

Name(s) as you believe Title is currently held (include marital status, tenancy, or entity name):

Current Address: _____

Phone Number: _____ Email: _____

Are ALL Seller's U.S. Citizens? ☐ YES ☐ NO

TIN, EIN or SSN: _____

Is any Seller Deceased? ☐ YES ☐ NO If yes, name deceased: _____

Were any Sellers involved in a Divorce since taking title? ☐ YES ☐ NO

Do you have any current Liens/Mortgages/Loans? ☐ YES ☐ NO

If YES, please provide Payoff Authorization for each Lender or Lien Holder.

CLOSING INFORMATION:

NOTE: It is the Sellers' and Purchasers' responsibility to coordinate keys and utilities.

Earnest Money Deposit: \$ _____ Held By: _____

Are there tenants on the property? ☐ YES ☐ NO

Is this property a Condominium of part of a Homeowner's Association? ☐ YES ☐ NO

If yes, Association Dues \$ _____ Association Phone Number: _____

This transaction is contingent upon the sale or exchange of another property: ☐ YES ☐ NO

SPECIAL INSTRUCTIONS: (Include any additional costs to Purchaser or Seller)

